

2009 Labnet Training Sessions

Session 1

Setup and Work Flow

Thursday (9:00 am – 5:00 pm)

Session 1 is designed for the business that wants to capitalize on the specific Labnet functions that will streamline processes and reduce handwritten work and duplication. It will help anyone who feels they are not getting the results they need or expect from Labnet. During this seven hour session we mimic the work flow you experience daily in the lab and show you how to use Labnet more effectively to get that work done. This includes:

- How Labnet “thinks”.
- The effect of what you put in on what you get out!
- How to troubleshoot your schedule with 9.0 new functionality.
- Using “free” fields to track information in Labnet.
- Case management including try-ins, remakes, etc.
- How to use the calendars to manage work flow and how to plan for big cases.
- DDX functions, including payment processing, invoices and statements.
- Schedule reports, delivery reports, work tickets.
- How to eliminate handwritten systems.
- Handling phone calls.

Session 2

Work Flow and Information Management

Friday (9:00 am – 4 pm)

Session 2 continues from the day before. During this six hour session we address the veteran user’s questions. In addition we focus on:

- Using Labnet features to avoid common problems.
- Prescription scanning and Image attachment.
- Export to QuickBooks
- Hardware Considerations.
- Productivity setup.
- Labnet’s new reporting structure.
- Adhoc Reports – File Structures and Field Names.
- Working with other applications.
- LabNet’s communication features.



Travel Information

Our 2009 seminar will be held at the Hilton Garden Inn located at 390 East Washington St., Athens, GA 30601. Labnet has a room block for your booking convenience at a rate of 129.00/per night. To make reservations, please call the hotel directly at 706-353-6800. To view the hotel, please visit the link below.

<http://hiltongardeninn.hilton.com/en/gi/hotels/index.jhtml;jsessionid=SQZO0WWSPGRWCCSGBI1MVCQ?ctyhocn=AHNDTGI>

The Atlanta Hartsfield-Jackson International Airport is the major airport – airport code ATL. The AAA shuttle service is available to bring you from the airport directly to the hotel. For more information and to coordinate your flight, please visit their site at:

<http://aaaairportexpress.com/routes/athens.html>

Once you are at the hotel, there are restaurants and activities all within walking distance. For more information please visit the Athens site at:

<http://www.visitathensga.com/>